

# COMPUTER TRAINING



**Computer Trainer**  
**Mark Houston**  
**(city and south)**

**Need to improve your computer skills?**

**Need to start with the "ON" button, OR do you need to become skilled in a package like Excel?**

**Beneficent can individualise a program just for you.**

Our computer training programs are delivered by our highly experienced and qualified Adult Educators.

Learners are provided with a **tailored** training program to meet their needs.

## CONTACT US

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[www.beneficent.com.au](http://www.beneficent.com.au)

Beneficent Pty Ltd  
ABN: 34631474309

**Computer Trainer**  
**Tammy Fischer**  
**(city and north)**



# Current programs we offer are:

Basic Computer skills – for those needing to start with the 'on' button

Word, Excel and Powerpoint

Internet and Email

How to use Zoom and other online mediums

How to operate Smartphones and Tablets

## Who is the service recommended for?

- For people wanting to develop their computer skills and build confidence with technologies
- For people who want to develop independent job seeking skills

After an initial assessment, the program utilises a combination of:

- professionally developed tutorials
- self paced modules
- face to face or on-line one to one guidance and support sessions

**Live regionally or interstate and want to ensure you can access computer support services?**

**Select remote servicing via video**



NOTE: For Mt Gambier clients, this training can be conducted via zoom in our local office under the guidance of our local consultant

## Locations

283-287 Sir Donald Bradman Drive Brooklyn Park SA 5032

Room 3, West Wing  
Innovation House, Mawson Lakes Blvd, Mawson Lakes, SA 5095

Stretton House  
307 Peachey Rd  
Munno Para, SA 5115

The Convent  
20 Penola Rd  
Mt Gambier, SA 5290

# Current program pricing:

Options	All options include an initial assessment of client goals and the determination of set milestones for achievement	\$
1	Initial screening, setting up of appointments and 4 hours training as per agreed plan	\$985
2	Second training block - 3 hours of training when booked <b>after</b> completion of Option 1	\$690
3	Subsequent 3 hour blocks of training when booked <b>with</b> Option 1	\$590



Referrer will be invoiced for the full cost of the training before training begins

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