

# COMPUTER TRAINING

Beneficent Pty Ltd  
ABN: 34631474309

**Need to improve your computer skills?**

**Need to start with the "ON" button, OR do you need to become skilled in a package like Excel?**

**Beneficent can individualise a program just for you.**

Our computer training programs are delivered by our highly experienced and qualified Adult Educators.

Learners are provided with a **tailored** training program to meet their needs.



**Computer Trainer**  
**Mark Houston**  
**(city and south)**

## CONTACT US

Ph: 1800 88 4748  
[enquiries@beneficent.com.au](mailto:enquiries@beneficent.com.au)  
[www.beneficent.com.au](http://www.beneficent.com.au)



**Computer Trainer**  
**Tammy Fischer**  
**(city and north)**

# Current programs we offer are:

Basic Computer skills – for those needing to start with the 'on' button

Word, Excel and Powerpoint

Internet and Email

How to use Zoom and other online mediums

How to operate Smartphones and Tablets

## Who is the service recommended for?

- For people wanting to develop their computer skills and build confidence with technologies
- For people who want to develop independent job seeking skills

After an initial assessment, the program utilises a combination of:

- professionally developed tutorials
- self paced modules
- face to face or on-line one to one guidance and support sessions

**Live regionally or interstate and want to ensure you can access computer support services?**

**Select remote servicing via video**



NOTE: For Mt Gambier clients, this training can be conducted via zoom in our local office under the guidance of our local consultant

## Locations

Head Office  
Shop 2, 18-22 Hurtle Parade  
Mawson Lakes SA 5095

Woolcock Group Serviced Offices  
6A/938 South Road  
Edwardstown SA 5039

Stretton Centre  
307 Peachey Road  
Munno Para SA 5115

The Convent  
20 Penola Road  
Mt Gambier SA 5290

# Current program pricing:

Options	All options include an initial assessment of client goals and the determination of set milestones for achievement	\$
1	Initial screening, establishing appointments and 5 hours training	\$900
2	Second training block - 3 hours of training	\$450



Referrer will be invoiced for training as it is completed

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